

**FREELANCE LAW CLERK  
FEE SCHEDULE - DRAFTING**

<p style="text-align: center;"><b><u>PACKAGE #1</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 8: Application</li> <li>• Draft Form 35.1: Affidavit</li> <li>• Draft Form 13: Financial Statement</li> </ul> <p style="text-align: center;"><i>OR</i></p> <ul style="list-style-type: none"> <li>• Draft Form 10: Answer</li> <li>• Draft Form 35.1: Affidavit</li> <li>• Draft Form 13: Financial Statement</li> </ul> <p style="text-align: center;"><b>\$200 + HST + COURT FILING FEES</b></p>	<p style="text-align: center;"><b><u>PACKAGE #2</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 8: Application</li> <li>• Draft Form 35.1: Affidavit</li> <li>• Draft Form 13.1: Financial Statement</li> </ul> <p style="text-align: center;"><i>OR</i></p> <ul style="list-style-type: none"> <li>• Draft Form 10: Answer</li> <li>• Draft Form 35.1: Affidavit</li> <li>• Draft Form 13.1: Financial Statement</li> </ul> <p style="text-align: center;"><b>\$225 + HST + COURT FILING FEES</b></p>
<p style="text-align: center;"><b><u>PACKAGE #3</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 8: Application</li> <li>• Draft Form 13: Financial Statement</li> </ul> <p style="text-align: center;"><i>OR</i></p> <ul style="list-style-type: none"> <li>• Draft Form 10: Answer</li> <li>• Draft Form 13: Financial Statement</li> </ul> <p style="text-align: center;"><b>\$150 + HST + COURT FILING FEES</b></p>	<p style="text-align: center;"><b><u>PACKAGE #4</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 8: Application</li> <li>• Draft Form 13.1: Financial Statement</li> </ul> <p style="text-align: center;"><i>OR</i></p> <ul style="list-style-type: none"> <li>• Draft Form 10: Answer</li> <li>• Draft Form 35.1: Affidavit</li> <li>• Draft Form 13: Financial Statement</li> </ul> <p style="text-align: center;"><b>\$175 + HST + COURT FILING FEES</b></p>
<p style="text-align: center;"><b><u>PACKAGE #5</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 10: Reply</li> </ul> <p style="text-align: center;"><b>\$100 + HST + COURT FILING FEES</b></p>	<p style="text-align: center;"><b><u>PACKAGE #6</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 17A - Case Conference Brief</li> <li>• Draft Form 17F - Confirmation of Conference</li> </ul> <p style="text-align: center;"><i>PLUS - one of the following</i></p> <ul style="list-style-type: none"> <li>• Draft Form 13: Financial Statement</li> <li>• Draft Form 13.1: Financial Statement</li> <li>• Draft Form 14A: Affidavit re: Financials unchanged</li> </ul> <p style="text-align: center;"><b>\$125 + HST</b></p>

<p style="text-align: center;"><b><u>PACKAGE #7</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 17C – Settlement Conference Brief</li> <li>• Draft Form 17F – Confirmation of Conference</li> </ul> <p style="text-align: center;"><i>PLUS - one of the following</i></p> <ul style="list-style-type: none"> <li>• Draft Form 13: Financial Statement</li> <li>• Draft Form 13.1: Financial Statement Draft Form 13B – Net Family Property Statement</li> <li>• Draft Form 14A: Affidavit re: Financials unchanged</li> </ul> <p style="text-align: center;"><b>\$150 + HST</b></p>	<p style="text-align: center;"><b><u>PACKAGE #8</u></b></p> <ul style="list-style-type: none"> <li>• Draft Trial Scheduling/Trial Management Conference Brief</li> <li>• Draft Form 17F – Confirmation of Conference</li> </ul> <p style="text-align: center;"><b>\$100 + HST</b></p>
<p style="text-align: center;"><b><u>PACKAGE #9</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 14: Notice of Motion</li> <li>• Draft Form 14A: Affidavit</li> <li>• Draft 14C: Confirmation of Motion</li> </ul> <p style="text-align: center;"><b>HOURLY RATE + HST</b></p>	<p style="text-align: center;"><b><u>PACKAGE #10</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 8A: Application (Divorce) - Joint</li> <li>• Draft Form 36: Affidavit for Divorce x2</li> <li>• Draft 25A: Divorce Order</li> <li>• Draft Form 36B: Certificate of Divorce</li> </ul> <p style="text-align: center;"><b>\$125 + HST + COURT FILING FEES</b></p>
<p style="text-align: center;"><b><u>PACKAGE #11</u></b></p> <ul style="list-style-type: none"> <li>• Draft Form 8A: Application (Divorce) - Simple</li> <li>• Draft Form 36: Affidavit for Divorce</li> <li>• Draft 25A: Divorce Order</li> <li>• Draft Form 36B: Certificate of Divorce</li> </ul> <p style="text-align: center;"><b>\$100 + HST + COURT FILING FEES</b></p>	<p style="text-align: center;"><b><u>PACKAGE #12</u></b></p> <p style="text-align: center;">Trial Preparation</p> <p style="text-align: center;"><b><i>Let's talk and make it happen!</i></b></p>

### À LA CARTE

Too many to list.

***Let's talk and make it happen!***

**PLEASE NOTE:** All of the above packages include:

- File setup and review of file materials
- Communications with counsel court staff, and client
- Drafting and revising
- Hyperlinking
- Electronic filing\*
- Uploading to Case Center\*\*

*\*Court filing fees extra.*

*\*\*Counsel must provide login credentials.*

**PLEASE NOTE:**

- i) Prior to engaging in any of the above-noted services, you will be required to sign the U Need It Typed - Client Agreement.

## BINDING & LAMINATING

Up to 50 pages	\$10.00 + HST
Up to 100 pages	\$15.00 + HST
Up to 150 pages	\$20.00 + HST
Up to 200 pages	\$25.00 + HST
Up to 250 pages	\$30.00 + HST
Up to 300 pages	\$40.00 + HST
Up to 350 pages	\$45.00 + HST
Up to 400 pages	\$50.00 + HST
Up to 450 pages	\$55.00 + HST
Up to 500 pages	\$60.00 + HST

The above prices are per volume and include the following.

- Black and white copies.
- Standard 8 1/2" X 11" paper.
- Letter sized plastic comb.

### **IF YOU REQUIRE:**

- Colour copies - \$1.00 per page.
- Cardstock - please add \$0.15 per cardstock page.
- Tabs - please add \$0.25 per tab.
- Plastic covers - please add \$0.25 per plastic cover.
- Laminating - please add \$0.75 per laminate page.

### **PLEASE NOTE:**

- ii) The binding and laminating services as mentioned above are governed by the terms contained in the U Need It Typed - Binding and Laminating Agreement. Prior to accepting an order, you will be required to sign this Agreement.
- iii) Orders are completed within three (3) days from the date of request. Expedited orders are subject to an additional charge of \$25.00 per volume.
- iv) Courier costs are not included in the above-noted prices.